



Friday, 23 October 2015

## **EMPLOYMENT COMMITTEE**

A meeting of **Employment Committee** will be held on

**Monday, 2 November 2015**

commencing at **9.30 am**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Lewis  
Councillor Thomas (J)  
Councillor Tyerman

Mayor Oliver  
Councillor Darling (S)

---

**Working for a healthy, prosperous and happy Bay**

---

For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207026**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

# EMPLOYMENT COMMITTEE AGENDA

## 1. **Apologies**

To receive apologies for absence, including notifications of any changes to the membership of the Committee.

## 2. **Declarations of interest**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

## 3. **Minutes**

To confirm as a correct record the Minutes of the meeting of the Committee held on 17 July 2015.

(Pages 3 - 4)

## 4. **Urgent items**

To consider any other items that the Chairman decides are urgent.

## 5. **Exclusion of the Press and Public**

To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined by the Local Government (Access to Information) Act, 1985) is likely to be disclosed.

## 6. **Director of Joint Commissioning**

To consider and agree the Terms and Conditions, Job Description and proposed interview process for the Director of Joint Commissioning post.

(To circulate at meeting)



## Minutes of the Employment Committee

17 July 2015

-: Present :-

Councillor Tyerman (Chairman)

Councillors Bent, Darling and Morris

---

### 3. Apologies

It was reported in accordance with the wishes of the Conservative Group the membership of the Committee was amended for this meeting only by including Councillors Bent and Morris instead of the Mayor and Councillor Lewis.

### 4. Minutes

The minutes of the meeting of the Employment Committee held on 23 June 2015 were confirmed as a correct record and signed by the Chairman.

### 5. Declarations of interest

Prior to consideration of the Minute 8, Councillor Tyerman declared a non-pecuniary interest as a Non-Executive Director on the Board of Torbay Economic Development Company.

### 6. Urgent items

The Committee considered the items in Minute 8, and not included on the agenda, the Chairman being of the opinion that it was urgent by reason of special circumstances i.e. the matter having arisen since the agenda was prepared and it was unreasonable to delay a decision until the next meeting.

### 7. Exclusion of the Press and Public

Prior to consideration of the items in Minute 8 and 9 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).)

### 8. Appointment of Non Executive Directors to the Torbay Economic Development Board

The Committee considered an urgent exempt report on the appointment of Non Executive Directors to the Torbay Economic Development Board (TEDB).

**Resolved:**

- (i) that the Committee accepts the recommendation of the TEDB to appoint Eddie Hempseed and Hazel Turner as Non-Executive Directors to the TEDB; and
- (ii) that Michelle Pugh is appointed as a Non Executive Director to the Board at any time in the next 12 months.

**9. Interim Director Arrangements**

The Committee considered an urgent exempt report on interim Director Arrangements.

**Resolved:**

- (i) that Richard Williams be appointed as statutory Director of Children's Services and Innovation from 20 July 2015; and
- (ii) that the current acting up arrangements for the Director Public Health's be extended until 31 March 2016.

Chairman

---